



Biftu Adugna Business S.c

External Vacancy announcement

Biftu Adugna Business S.C is the biggest Company in Ethiopia by involving in the Trade, investment, and services giving sectors. It is also giving efficient and effective services to customers in the area of import, export sector. Our company seeking to employ highly motivated professionals who fulfill the requirement for the following post.

1. Position: - Sr. human resource officer

Qualification

- First degree in management, Human resource management, personnel management, public administration and business Administration.
- Ability to communicates effectively, and promotes a team approach.
- Excellent verbal and written communication skills in English, Afan Oromo and Amharic

Related work experience

- 4years related work experience

2. Position:- Cash register Technician

Qualification

- Diploma in Electronics, IT& related fields TVET

Related work experience

- 2 years related working experience
- Ability to communicates effectively, and promotes a team approach.
- Excellent verbal and written communication skills in English, Afan Oromo and Amharic

3. Cash register Junior Technician :-

Qualification

- Diploma in Electronics, IT& other related fields of study

Related work experience

- No need of experience
- Ability to communicates effectively, and promotes a team approach.
- Excellent verbal and written communication skills in English, Afan Oromo and Amharic

How to apply:

Interested applicant can submitted CV within non-returnable copy of education and work experience credentials through E-mail:address biftuadugnahr@gmail.com to Human resource department. Application deadline is 7 consecutive working days.

Notice

Place of work: Addis Ababa

Salary: per scale of the share Company

Terms of employment: contractual

Job location: Head office in front of Addis Ababa university school of commerce Biftu Building 7th floor.

For any clarification: Tel.No. 011-5533739/46

